

**WESTERN COLORADO REGIONAL DISPATCH CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
March 26, 2018**

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The meeting of the Western Colorado Regional Dispatch Center (WestCO) Board of Directors was held on Monday, March 26, 2018, in the City of Montrose Cascade Meeting Room located at 107 S. Cascade Avenue, Montrose, CO. Said meeting was posted in accordance with the Sunshine Law.

**BOARD OF DIRECTORS PRESENT:**

Chairman Tom Chinn – Chief of Police, City of Montrose  
Vice Chairman John Cheroske – Fire Inspector, Telluride Fire Protection District  
Secretary Tad Rowan – Fire Chief, Montrose Fire Protection District  
Chris Broady – Chief of Police, Mountain Village Police Department  
George Jackson – Chief of Police, Olathe Police Department (via teleconference)

Absent: Jim Kolar – Chief Marshal, Telluride Marshal's Office  
Bill Bell – Administrative Representative

**GUESTS:**

Mandy Stollsteimer – Executive Director, WestCO  
Andrew Boyko – Assistant City Attorney, City of Montrose  
Gene Lillard – Police Commander, City of Montrose  
Drea Cole – Police Systems Administrator, City of Montrose  
Carolyn Bellavance – Deputy City Clerk, City of Montrose

**CALL TO ORDER**

Chairman Tom Chinn called the meeting to order at 1:33 p.m.

**PUBLIC COMMENTS**

No comments were received.

**APPROVAL OF AGENDA**

A motion was made by John Cheroske, seconded by Tad Rowan, to accept the agenda as presented. All voted yes. Motion passed.

**APPROVAL OF MINUTES**

Mandy Stollsteimer requested approval of the minutes of the January 22, 2018, WestCO Annual Meeting.

A motion was made by John Cheroske, seconded by Chris Broady, to approve the minutes of the January 22, 2018, WestCO Annual meeting. All voted yes. Motion passed.

### NEW AGENCY ACQUISITION UPDATE

Based on discussions at the last work session, Mandy provided projections in the meeting packet for when WestCO would need two additional dispatchers. The meeting packet reflects several documents with statistics and graphs with 2019 projections for staff, call data, incident reporting, expenditures, and billing methods for adding additional agency users.

Projections indicate a buy-in minimum of \$5,000 for agencies (page 12) vs \$7,500. Calculations include a 1% threshold for voting rights which is separate from billing for user fees. The projections validate current methodology for billing and balance the burden to WestCO and new agencies to cover upfront costs, such as additional personnel and training. Ideally WestCO would need to add three new dispatchers, however, WestCO doesn't have the consoles for three additional staff. Plan to add two dispatchers to meet needs and cover costs.

After discussion, the Board was comfortable with the information presented.

### CONSIDERATION OF RESOLUTION 2018-02 ADOPTION OF AN AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT, AND BYLAWS, CONCERNING THE ESTABLISHMENT OF THE WESTERN COLORADO REGIONAL DISPATCH CENTER PROVIDING EMERGENCY DISPATCH SERVICES THROUGHOUT WESTERN COLORADO

The Board considered Resolution 2018-02 for the adoption of an amended and restated intergovernmental agreement, and bylaws, concerning the establishment of the Western Colorado Regional Dispatch Center.

A motion was made by Tad Rowan, seconded by John Cheroske, to approve Resolution 2018-02 Adoption of an Amended and Restate Intergovernmental Agreement and Bylaws concerning the Establishment of the Western Colorado Regional Dispatch Center providing Emergency Dispatch Services throughout Western Colorado. All voted yes. Motion passed.

### CONSIDERATION OF RESOLUTION 2018-03 ADOPTING MEMBER AND USER CONTRIBUTIONS FOR THE 2019 AND FUTURE FISCAL YEARS

The Board considered Resolution 2018-03 adopting Member and User Contributions for the 2019 and Future Fiscal Years.

John Cheroske requested a correction to Exhibit A of the bylaws (page 24 in the packet) to add the word "may" in the sentence, "Other Entities may petition the Board of Directors to join as a Member."

A motion was made by John Cheroske, seconded by Tad Rowan, to add the word "may" to the sentence in Exhibit A.

A motion was made by Tad Rowan, seconded by Chris Broady, to approve Resolution 2018-03 adopting Member and User Contributions for the 2019 and Future Fiscal Years. All voted yes. Motion passed.

EXECUTIVE DIRECTOR REPORT: MANDY STOLLSTEIMER

Mandy Stollsteimer noted that QDS started radio analysis last Thursday at Sunset Mesa. Currently still compiling data and a report will be available later this week. Once the report is available, WestCO could implement suggestions and funding determination by Ouray. The QDS report is an unfunded expenditure and 50% of the contract amount would go towards implementation.

The meeting packet includes a GANTT timeline chart (acquisition of user agencies) with preliminary details on the process. Amended IGA's will need to be signed as quickly as possible in order that agencies may present to their town boards/councils for their respective budget processes.

GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION


The Board discussed the letter to Montrose County Regional Dispatch Center; no response has been received to date.

ADJOURNMENT

The meeting was adjourned at 2:12 p.m.

  
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Tom Chinn, Chairperson

ATTEST:

  
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Tad Rowan, Secretary