

**WESTERN COLORADO REGIONAL DISPATCH CENTER
BOARD OF DIRECTORS MEETING MINUTES
January 16, 2017**

A meeting of the Western Colorado Regional Dispatch Center (WestCO) Board of Directors ANNUAL MEETING was held on Monday, January 16, 2017, in the City of Montrose Centennial Meeting Room located at 433 South First Street. Said meeting was posted in accordance with the Sunshine Law.

BOARD OF DIRECTORS PRESENT:

Chairperson Tom Chinn – Chief of Police, City of Montrose
Vice Chairperson John Cheroske – Fire Inspector, Telluride Fire Protection District
Secretary Tad Rowan – Fire Chief, Montrose Fire Protection District
Chris Broady – Chief of Police, Mountain Village Police Department
George Jackson – Chief of Police, Olathe Police Department
Jim Kolar – Chief Marshall, Telluride Marshal's Office
Bill Bell – Administrative Representative

GUESTS:

Mandy Stollsteimer – Executive Director, WestCO
Carolyn Bellavance – Deputy City Clerk, City of Montrose
Andrew Boyko – Assistant City Attorney, City of Montrose
Blaine Hall – Police Commander, City of Montrose
Gene Lillard – Police Commander, City of Montrose
Drea Cole – Police Systems Administrator, City of Montrose

CALL TO ORDER

Chairman Tom Chinn called the meeting to order at 1:35 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENT

There was no public comment.

CHANGES TO THE AGENDA

There were no changes to the agenda. A motion was made by Jim Kolar, seconded by Chris Broady, to approve the agenda as presented. All voted yes. Motion passed.

APPROVAL OF MINUTES

With a correction of the November 21, 2016, meeting location, a motion was made by John Cheroske, seconded by Jim Kolar, to approve the minutes of the November 21, 2016, WestCO meeting as presented. All voted yes. Motion passed.

ELECTION OF OFFICERS

A nomination was made by Tad Rowan, seconded by Jim Kolar, for Tom Chinn as 2017 Chairperson of the WestCO Board of Directors. All voted yes. Motion passed.

A nomination was made by Tad Rowan, seconded by Jim Kolar, for John Cheroske as 2017 Vice-Chairperson of the WestCO Board of Directors. All voted yes. Motion passed.

A nomination was made by John Cheroske, seconded by Jim Kolar, for Tad Rowan as 2017 Secretary of the WestCO Board of Directors. All voted yes. Motion passed.

RESOLUTION 2017-01 – 2017 REGULAR BOARD MEETINGS

The WestCO Board considered Resolution 2017-01 for approval of the 2017 Regular Board Meeting schedule as follows:

Section 1. That the Western Colorado Regional Dispatch Center Board of Directors 2017 Regular Meeting Schedule is set as follows:

March 20, 2017	June 19, 2017	September 25, 2017
December 20, 2017		

Section 2. That the Western Colorado Regional Dispatch Center Board of Directors 2017 Work Session Schedule is set as follows:

February 6, 2017	March 6, 2017	April 10, 2017
May 8, 2017	June 5, 2017	July 10, 2017
August 7, 2017	September 11, 2017	October 9, 2017
November 6, 2017	December 4, 2017	

A motion was made by Tad Rowan, seconded by John Cheroske, to approve Resolution 2017-01 as presented. All voted yes. Motion passed.

EXECUTIVE DIRECTOR REPORT

Mandy Stollsteimer's Executive Director Report was presented. She noted that year-end financial data is not available yet, however, the November/December financial report was included in the meeting packet.

WestCO Operations: The report highlights phone and internet outages/disruptions, a radio system recording issue in November, staff training, and CAD codes. Mandy noted that Stryker Construction is working to repair the HVAC system in the dispatch center to get heating/cooling fluctuations to an acceptable level.

Financial Overview: Mandy commented there is an estimated unexpended year-end revenue of \$279,000 mostly due to vacancies from unused salaries and benefits plus \$100,000 from METSA reimbursement. At the Board's request for a recommendation, Mandy suggested \$195,370 be restricted for future equipment replacement in addition to \$46,000 already budgeted. These funds would be for two years' worth of funding to replace all equipment and grant opportunities would be researched as well. Remaining balance of ~\$82,000 could be put towards operating reserves in case of a shortfall in future collection of revenues. This would provide approximately one month of operating reserves.

Industry Updates: Mandy's report advised the PUC task force is working towards streamlining rulemaking at state and federal levels that will impact how 911 outage tracking will be handled; proposed changes will be beneficial to WestCO in the long run.

GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION

There was no board discussion. Jim Kolar thanked the WestCO Board for their work with the dispatch center in 2016 and 2017.

ADJOURNMENT

A motion was made by Chris Broady, seconded by George Jackson to adjourn the meeting. All voted yes. The meeting was adjourned at 2:29 p.m.


Tom Chinn, Chairperson

ATTEST:


Tad Rowan, Secretary