

WESTERN COLORADO REGIONAL DISPATCH CENTER BOARD OF DIRECTORS  
MEETING MINUTES  
December 14, 2020

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The meeting of the Western Colorado Regional Dispatch Center (WestCO) Board of Directors was held on Monday, December 14, 2020. Due to the COVID-19 pandemic, the meeting was conducted virtually via Zoom. Said meeting was posted in accordance with the Sunshine Law, including a link to the meeting and phone numbers for public participation.

**BOARD OF DIRECTORS PRESENT:**

John Cheroske, Chairperson, Telluride Fire Protection District  
Blaine Hall, Vice Chairperson, Montrose Police Department  
Tad Rowan, Secretary, Fire Chief, Montrose Fire Protection District  
Chris Broady, Chief of Police, Mountain Village Police Department  
Gene Lillard, Sheriff, Montrose County Sheriff's Office  
Josh Comte, Marshall, Telluride Marshal's Office  
Jeff Wood, Chief of Police, Ouray Police Department  
Matt Patrone, Fire Chief, Olathe Fire Protection District  
Justin Perry, Sheriff, Ouray County Sheriff's Office

**GUESTS:**

Mandy Stollsteimer, Executive Director, WestCO Regional Dispatch Center  
Mikayla Unruh, Deputy City Clerk, City of Montrose  
Stephen Alcorn, City Attorney, City of Montrose  
George Jackson, Undersheriff, Montrose County  
Matt Goetsch, E-911 System Administrator, METSA  
Paul Gottlieb, President, METSA

**CALL TO ORDER**

The meeting was called to order at 1:42pm.

**PUBLIC COMMENT**

Public comment was accepted. No public comment was received.

**APPROVAL OF AGENDA**

A motion was made by Blaine Hall, seconded by Chris Broady, to approve the agenda as presented. All voted yes. The motion passed.

### APPROVAL OF MINUTES

The Board considered the minutes of the WestCO Board Meeting held on September 28, 2020. A motion was made by Chris Broady, seconded by Matt Patrone, to approve the minutes of the September 28, 2020 meeting as presented. All voted yes. The motion passed.

### 2019 FINANCIAL AUDIT

Executive Director Mandy Stollsteimer presented the 2019 Financial Audit to the Board. Stollsteimer explained that the final report was received shortly after the September 2020 WestCO Board meeting. A motion was made by Blaine Hall, seconded by Gene Lillard, to approve the 2019 Financial Statements and Auditor's Report. All voted yes. The motion passed.

### 2021 PROFESSIONAL SERVICES AGREEMENT FOR EMERGENCY COMMUNICATION & DISPATCH SERVICES

Executive Director Mandy Stollsteimer presented the 2021 Professional Services Agreement for Emergency Communication & Dispatch Services to the Board. Stollsteimer explained that this agreement will be sent out to all non-board member WestCO users.

A motion was made by Tad Rowan, seconded by Gene Lillard, to approve the 2021 Professional Services Agreement for Emergency Communication & Dispatch Services as presented. All voted yes. The motion passed.

### SELL, DONATION, OR DISPOSE OF THE CALL PROCESSING EQUIPMENT AND SOFTWARE INSTALLED AT WESTCO BACKUP

Executive Director Mandy Stollsteimer provided an update on the options available to address the disposal of WestCO's backup call processing equipment. Stollsteimer explained that WestCO is currently awaiting an assessment from Century Link on the value of the equipment. The Gunnison Regional Communications Center (GRCC) has expressed interest in purchasing the equipment. Stollsteimer noted that as the equipment is five years old, it has depreciated significantly in value, but could be of use to GRCC and could be sold for the best price possible.

Stollsteimer noted that despite the equipment sale, the WestCO backup center is remaining operational in its role, but due to system upgrades, this equipment is no longer needed.

A motion was made by Blaine Hall, seconded by Justin Perry, to approve the sale, donation, or disposal of the call processing equipment, to include hardware and software, installed at the WestCO backup site. All voted yes. The motion passed.

#### RESOLUTION 2020-04 SCHEDULING BOARD MEETINGS

Executive Director Mandy Stollsteimer presented Resolution 2020-04 to the Board, noting the recommended schedule of WestCO Board Meetings for 2021. Stollsteimer noted that the next work session of the Board will be scheduled for January 11, 2021 and the next Board meeting will be held on

Stollsteimer noted that the resolution highlights the regular meeting location will be the Montrose County Annex Building Conference Room at 1140 N. Grand Avenue unless an alternative location or virtual meeting is posted. The meetings will continue to be held at 1:00pm.

A motion was made by Chris Broady, seconded by Tad Rowan, to approve Resolution 2020-04 as presented. All voted yes. The motion passed.

#### RATIFY THE APPROVAL TO PURCHASE EXECUTIVE DIRECTOR OFFICE FURNITURE

Executive Director Mandy Stollsteimer explained that with the addition of a new WestCO supervisor and the need for proper social distancing in the WestCO Dispatch Center, the Board provided direction at the most recent work session for the purchase of office furniture for the executive director's new office.

A motion was made by Gene Lillard, seconded by Blaine Hall, to ratify the approval to purchase office furniture for the Executive Director's office. All voted yes. The motion passed.

#### EXECUTIVE DIRECTOR'S REPORT: MANDY STOLLSTEIMER

Executive Director Mandy Stollsteimer provided an update to the Board on current WestCO operations. Stollsteimer highlighted the implementation of ESInet and the changing of offices within the WestCO dispatch center.

Stollsteimer also noted several challenges with the ESInet implementation due to the use of multi-line telephone systems without PS-ALI updates to ensure dispatching to the correct location. As such WestCO will be working on public education and awareness to ensure PS-ALI is implemented for all multi-line telephone system users.

Stollsteimer also explained the current state of COVID-19 operations for the center and described the cleaning procedure and health screening process to ensure safety for all employees.

#### GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION

Josh Comte provided an update that Telluride has been experiencing transport challenges with their current ambulance service and are contracting with TransCare Ambulance Inc. to provide

transportation when necessary. Executive Director Mandy Stollsteimer noted the importance of clear guidance regarding these operational changes for dispatchers.

EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING PERSONNEL MATTER,  
PURSUANT TO C.R.S 24-6-402 (4)(f)(i). EXECUTIVE DIRECTOR COMPENSATION

A motion was made at 2:29pm by Tad Rowan, seconded by Chris Broady, to move into executive session for the discussion of personnel matters pursuant to C.R.S. 24-6-402 (4)(f)(i).

The regular meeting was resumed at 3:03pm.

A motion was made by Blaine Hall, seconded by Tad Rowan, to adjust the Executive Director of WestCO's salary to the mid-range based upon the Mountain States Salary Survey and Collection of Agencies as researched by the Executive Director. All voted yes. The motion passed.

Chairman John Cheroske noted that the Board has directed Executive Director Stollsteimer to work with City of Montrose HR Director to confirm the information presented in the Mountain States Salary Survey and Collection of Agencies to finalize the salary adjustments.

ADJOURNMENT

A motion was made by Blaine Hall, seconded by Gene Lillard, to adjourn the meeting at 3:09pm with no further action taken. All voted yes. The motion passed.

  
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John Cheroske, Chairperson

  
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Tad Rowan, Secretary