

WESTERN COLORADO REGIONAL DISPATCH CENTER BOARD OF DIRECTORS
MEETING MINUTES
September 28, 2020

The meeting of the Western Colorado Regional Dispatch Center (WestCO) Board of Directors was held on Monday, September 28, 2020. Due to the COVID-19 pandemic, the meeting was conducted virtually via Google Meet. Said meeting was posted in accordance with the Sunshine Law, including a link to the meeting and phone numbers for public participation.

BOARD OF DIRECTORS PRESENT:

John Cheroske, Chairperson, Telluride
Blaine Hall, Vice Chairperson, Montrose Police Department
Secretary Tad Rowan, Fire Chief, Montrose Fire Protection District
Chris Broady, Chief of Police, Mountain Village
Gene Lillard, Sheriff, Montrose County
Josh Comte, Marshall, Town of Telluride
Shane Schmalz, Marshal, Town of Ridgway
Jeff Wood, Chief of Police, Ouray Police Department
Tammy Stroup, Undersheriff, Ouray County
Matt Patrone, Fire Chief, Olathe Fire Protection District

GUESTS:

Mandy Stollsteimer, Executive Director, WestCO Regional Dispatch Center
Mikayla Unruh, Deputy City Clerk, City of Montrose
Stephen Alcorn, City Attorney, City of Montrose
Drea Cole, PD Systems Administrator, Montrose Police Department
George Jackson, Undersheriff, Montrose County
Matt Goetsch, E-911 System Administrator, METSA
Paul Gottlieb, President, METSA

CALL TO ORDER

The meeting was called to order at 1:32pm.

PUBLIC COMMENT

Public comment was accepted. No public comment was received.

APPROVAL OF AGENDA

A motion was made by Chris Broady, seconded by Jeff Wood, to approve the agenda as presented. All voted yes. The motion passed.

APPROVAL OF MINUTES

The Board considered the minutes of the WestCO Board Meeting held on March 23, 2020. A motion was made by Gene Lillard, seconded by Chris Broady, to approve the minutes of the March 23, 2020 meeting as presented. All voted yes. The motion passed.

EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING PERSONNEL MATTERS, PURSUANT TO C.R.S 24-6-402 (4)(F)(I). EXECUTIVE DIRECTOR EVALUATION

At 1:36pm, a motion was made by Blaine Hall, seconded by Matt Patrone, to enter into an executive session for the discussion of personnel matters pursuant to C.R.S. 24-6-402 (4)(F)(I).

The regular meeting was reconvened at 2:21pm.

2019 FINANCIAL AUDIT

Executive Director Mandy Stollsteimer provided an overview of the 2019 financial audit, noting that a revised budget document was needed to account for additional dispatch services brought on in early 2019. As such, the City of Montrose Finance Department will submit the final budget version to the auditors shortly. Stollsteimer noted that WestCO came in under budget overall for 2019.

Because the report has not been finalized, the Board decided to postpone the approval of the 2019 auditor's report.

APPROVAL TO MOVE \$100,000 TO THE WESTCO COLORADO TRUST INVESTMENT

Executive Director Mandy Stollsteimer presented an opportunity to the Board to transfer \$100,000 of WestCO funding to the WestCO Colorado Trust Investment, Stollsteimer explained that these funds are typically maintained in reserves to be allocated for future equipment purchases.

A motion was made by Jeff Wood, seconded by Gene Lillard to approve the transfer of \$100,000 to the WestCO Colorado Trust Investment. All voted yes. The motion passed.

2021 METSA/ WESTCO FUNDING AGREEMENT

Executive Director Mandy Stollsteimer presented the 2021 METSA/WestCO Funding Agreement, noting its similarity to the 2020 agreement with the exception of a language change due to Senate Bill 1293 to mirror the newly revised wording in state statute regarding funding allocation.

Stollsteimer explained that in the past, the total amount from the local “surcharge” was put towards WestCO personnel costs; however, state statute now requires that all other expenses be met first before funds can be allocated to personnel costs. The agreement has already been approved by METSA.

A motion was made by Chris Broady, seconded by Tammy Stroup, to approve the 2021 METSA/WestCO Funding Agreement as presented. All voted yes. The motion passed.

CITY OF MONTROSE REIMBURSEMENT FOR GEO-VALIDATION UPGRADE FOR FLEX CAD

Executive Director Mandy Stollsteimer provided an update the City of Montrose’s updated Spillman system which supports the WestCO CAD command line. Because the WestCO CAD resides on a City of Montrose server, an upgrade is needed to support the updated Spillman system. If approved by the Board, Stollsteimer would like to ask WestCO to cover the full cost of the upgraded CAD/ dispatch module on the City of Montrose’s server. This cost will come out of the 2020 WestCO budget, but needs a vote as it is an unbudgeted expense.

A motion was made by Gene Lillard, seconded by Matt Patrone, to fully reimburse the City of Montrose for the CAD/dispatch module server upgrade. All voted yes. The motion passed.

RESOLUTION 2020-02 RECOGNIZING WESTERN COLORADO REGIONAL DISPATCH CENTER AS AN ORGANIZATION OF EMERGENCY AND FIRST RESPONDERS

Executive Director Mandy Stollsteimer presented Resolution 2020-02 to the Board, explaining that the resolution would be a show of support from the WestCO board for dispatchers to be acknowledged as first responders.

A motion was made by Chris Broady, seconded by Tammy Stroup, to adopt Resolution 2020-02 as presented. All voted yes. The motion passed.

RESOLUTION 2020-03 APPROVING THE 2021 FINAL BUDGET, MEMBER USER, CONTRACT USER, AND AUTHORITY CONTRIBUTIONS

Executive Director Mandy Stollsteimer presented Resolution 2020-03 to the Board, a resolution to approve the 2021 final WestCO budget, member user, contract user, and authority contribution rates.

The Board discussed several concerns regarding user fee and salary increases. Stollsteimer provided a review of the budget presentation and proposed user fees.

A motion was made by Blaine Hall, seconded by Gene Lillard, to approve Resolution 2020-03 as presented. All voted yes. The motion passed.

EXECUTIVE DIRECTOR'S REPORT: MANDY STOLLSTEIMER

Executive Director Mandy Stollsteimer provided an update to the Board on current WestCO operations, noting new changes to ProQA determinant code and plain nature reporting in the new system. Stollsteimer also noted that the Board will have three more work sessions in 2020 scheduled for October 19, November 9, and November 30, 2020. The final board meeting of the year will be held on December 14, 2020.

GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION

Montrose Police Department Systems Administrator Drea Cole reminded the Board that a patch will be applied to the Spillman system on September 29, 2020, requiring the system to be offline for a short time. Everyone will be notified when the system is back online.

ADJOURNMENT

A motion was made by Tammy Stroup, seconded by Chris Broady, to adjourn the meeting at 3:36pm with no further action taken. All voted yes. The motion passed.



Tad Rowan, Secretary



John Cheroske, Chairperson