



ANNUAL MEETING
WESTERN COLORADO REGIONAL DISPATCH CENTER
Monday, January 22, 2018
1:30 p.m. in the Cascade Room
Located in the Montrose Elks Building, 107 S. Cascade Ave,
Montrose CO 81401

- 1) CALL TO ORDER – Chairman Tom Chinn
- 2) PLEDGE OF ALLEGIANCE
- 3) PUBLIC COMMENT
- 4) APPROVAL OF AGENDA

Request any additions or alterations to the Agenda from any Board Members. If the agenda is acceptable request a Motion and Second to approve the Agenda for the January 22, 2018, Annual Meeting.

Action: Consider making a motion to approve the agenda.

- 5) APPROVAL OF MINUTES

Consideration of the minutes of the regular WestCO Board Meeting held December 18, 2017. **3-4**

Action: Consider making a motion to approve the Minutes of the regular WestCO Board Meeting held December 18, 2017.

Staff: Montrose City Clerk Lisa DelPiccolo

- 6) ELECTION OF OFFICERS

- a. Consider nominations for the office of Chairperson of the WestCO Board of Directors. Board discussion of nominees.

Action: Consider making a motion to approve the nominee for Chairperson of the WestCO Board of Directors.

- b. Consider nominations for the office of Vice Chairperson of the WestCO Board of Directors. Board discussion of nominees.

Action: Consider making a motion to approve the nominee for Vice Chairperson of the WestCO Board of Directors.

- c. Consider nominations for the office of Secretary WestCO Board of Directors. Board discussion.

Action: Consider making a motion to approve the nominee for Secretary of the WestCO Board of Directors.

7) RESOLUTION 2018-01 SCHEDULING REGULAR BOARD MEETINGS

Consideration of Resolution 2018-01 scheduling the time and frequency of Regular Board Meetings and Work Sessions for the calendar year 2018. **5-6**

Action: Consider making a motion to approve Resolution 2018-01.

Staff: Mandy Stollsteimer, Executive Director.

8) EXECUTIVE DIRECTOR REPORT: MANDY STOLLSTEIMER

- A. WestCO operations **7-15**
- B. Personnel update
- C. Financial Overview **15-16**
- D. Industry

9) NEW AGENCY ACQUISITION SUB-COMMITTEE REPORT

10) QDS STRATEGIC RADIO ANALYSIS QUOTE

Consideration of accepting the QDS quote in the amount of \$9,810.00 to perform a strategic radio and logger analysis of the WestCO site and the MRDC site and provide recommendations to achieve one-center operation abilities. **17**

Action: Consider making a motion to approve and sign the QDS quote in the amount of \$9,810.00.

Staff: Mandy Stollsteimer, Executive Director

11) GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION

12) ADJOURNMENT

**WESTERN COLORADO REGIONAL DISPATCH CENTER
BOARD OF DIRECTORS, MEETING MINUTES
December 18, 2017**

A meeting of the Western Colorado Regional Dispatch Center (WestCO) Board of Directors was held on Monday, December 18, 2017, in the City of Montrose Cascade Meeting Room located at 107 S. Cascade Avenue, Montrose, CO. Said meeting was posted in accordance with the Sunshine Law.

BOARD OF DIRECTORS PRESENT:

Chairman Tom Chinn – Chief of Police, City of Montrose
Vice Chairman John Cheroske – Fire Inspector, Telluride Fire Protection District
Secretary Tad Rowan – Fire Chief, Montrose Fire Protection District
Bill Bell – Administrative Representative
Chris Broady – Chief of Police, Mountain Village Police Department

Absent: George Jackson – Chief of Police, Olathe Police Department
Jim Kolar – Chief Marshal, Telluride Marshal's Office

GUESTS:

Mandy Stollsteimer – Executive Director, WestCO
Andrew Boyko – Assistant City Attorney, City of Montrose
Blaine Hall – Police Commander, City of Montrose
Gene Lillard, Police Commander, City of Montrose
Drea Cole – Police Systems Administrator, City of Montrose
Carolyn Bellavance – Deputy City Clerk, City of Montrose

CALL TO ORDER

Chairman Tom Chinn called the meeting to order at 1:33 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Mandy requested an addition to the agenda to a quote from QDS to perform a strategic analysis of Dispatch Center needs to consolidate or enlarge capacity. A motion was made by John Cheroske, seconded by Tad Rowan, to accept the agenda with the additional item. All voted yes. Motion passed.

APPROVAL OF MINUTES

A motion was made by Tad Rowan, seconded by Chris Broady, to approve the minutes of October 2, 2017. All voted yes. Motion passed.

RESOLUTION 2017-08 UNEXPENDED REVENUE ALLOCATION

The Board considered Resolution 2017-08 for 2016 Unexpended Revenue Allocation in the amount of \$236,301; with \$216,418 allocated to the Operational Reserve Fund and \$19,883 allocated to Equipment Replacement Fund. A motion was made by Tad Rowan, seconded by John Cheroske, to approve Resolution 2017-08. All voted yes. Motion passed.

ANNUAL BOARD MEETING & JANUARY 2018 WORK SESSION

The Board discussed dates for the WestCO Annual Meeting and January 2018 Work Session. The Annual Meeting agenda will include setting meeting dates for 2018 and election of officers.

A motion was made by Chris Broady, seconded by John Cheroske, to approve Monday, January 22, 2018, at 1:30 p.m. as the WestCO Annual Meeting date and time; and Monday, January 8, 2018, at 1:30 p.m. as the WestCO Work Session date and time. All voted yes. Motion passed.

FORMATION OF NEW AGENCY ACQUISITION SUB-COMMITTEE

The Board discussed formation and purpose of a new agency sub-committee. Adding new agencies to WestCO presents challenges with limited space for staffing, interfacing with various user equipment, agency commitments, services, voting membership and usage fees. The Board discussed a sub-committee made up of Tad Rowan, Bill Bell, Tom Chinn and Mandy Stollsteimer. The Board proposed the sub-committee first meet with the Montrose County Sheriff's office, Commissioners, and Manager regarding the future of Montrose County dispatch services.

A motion was made by Tad Rowan, seconded by John Cheroske, to approve the sub-committee of Tad, Bill, Tom and Mandy. All voted yes. Motion passed.

APPROVAL OF QDS QUOTE FOR RADIO ANALYSIS SERVICES

The Board discussed a quote in the amount of \$9,810.00 from QDS to perform a strategic analysis of WestCO needs to consolidate or enlarge capacity. If approved, 50% of the analysis fee would be a credit toward services. No further action was taken by the Board on this matter.

GENERAL WESTCO BOARD OF DIRECTORS DISCUSSION

No discussion was held.

ADJOURNMENT

A motion to adjourn at 2:44 p.m. was made by Chris Broady, seconded by Tad Rowan.

Tom Chinn, Chairperson

ATTEST:

Tad Rowan, Secretary

RESOLUTION NO. 2018-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN COLORADO REGIONAL DISPATCH CENTER, SCHEDULING REGULAR BOARD MEETINGS FOR THE CALENDAR YEAR 2018

WHEREAS, pursuant to the Bylaws of the Western Colorado Regional Dispatch Center (“WestCO”) and necessary for the conduct of business, the Board of Directors shall hold Regular Meetings;

WHEREAS, the days, times, and places of such Regular Meetings shall be established at the first meeting of the calendar year, which is referred to as the Annual Meeting;

WHEREAS, Regular Meetings shall be held on such days as may be prescribed by resolution and may be rescheduled by formal vote of the Board, but in no event may such meetings occur upon less than a quarterly basis;

WHEREAS, the Board of Directors wishes to schedule Work Sessions, at which the Board may discuss matters pertaining to regular operations of WestCO, but shall not take formal action;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WESTERN COLORADO REGIONAL DISPATCH CENTER:

Section 1. That the Western Colorado Regional Dispatch Center Board of Directors 2018 Regular Meeting Schedule is set as follows:

March 26, 2018	June 25, 2018	September 24, 2018
December 17, 2018		

Section 2. That the Western Colorado Regional Dispatch Center Board of Directors 2018 Work Session Schedule is set as follows

January 8, 2018	February 12, 2018	March 12, 2018
April 9, 2018	May 14, 2018	June 11, 2018
July 9, 2018	August 13, 2018	September 10, 2018
October 8, 2018	November 5, 2018	December 3, 2018

Section 3. That the Board of Directors of the Western Colorado Regional Dispatch Center shall hold its Regular Meetings and Work Sessions in the Montrose City Elks Building, Cascade Conference Room, located at 107 S. Cascade Avenue, Montrose, Colorado 81401, unless an alternative location is posted no less than 24 hours in advance.

Section 4. That the Board of Directors of the Western Colorado Regional Dispatch Center shall hold its Regular Meetings and Work Sessions at 1:30 P.M., unless an alternate time is posted no less than 24 hours in advance.

Section 4. That if the Chairperson, or Vice-Chairperson if the Chairperson is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for members to attend the Regular Meeting, the meeting shall be postponed for a period of one-week to the same time the following week; however, if postponement would be to a National holiday, the meeting shall be postponed to the next business day after the National holiday. Board Members will be notified as promptly as possible, and notice will be posted as soon as practicable.

INTRODUCED, READ, and ADOPTED this _____ day of January, 2018

WESTERN COLORADO REGIONAL
DISPATCH CENTER

By: _____
Tom Chinn, Chairperson

ATTEST:

By: _____
Tad Rowan, Secretary



WestCO
Western Colorado Regional
Dispatch Center

PO Box 790
434 South First Street
Montrose, Colorado 81402

www.wcrdc.net

Executive Director Report

Date: 1/22/2018 Annual Meeting

Administration:

- New Agency Acquisition Sub Committee meet and formulated questions directed to Montrose County Administration and those directed to Montrose County Sheriff's Office. Member of the Sub Committee held meetings with MC and MCSO separately. Communications were open and favorable. MC and MCSO both expressed a strong desire to work in partnership with the City of Montrose and WestCO with the goal of having one regional dispatch center.
 - Project Divisions and progress
 - Facilities: WestCO Legal, with MC Legal, began constructing a lease contract for the office space currently occupied by MRDC.
 - Spillman Integration: MPD Spillman Administrator, City of Montrose IT Director, MCSO Spillman Administrator, and WestCO had preliminary meeting to discuss how and who will store and maintain the database in 2019. Meeting will be on-going.
 - Staffing: MCSO provided statistical CAD and Phone data to WestCO. I will be analyzing the data combined with operations to determine future minimum staffing needs.
 - Radio: QDS provided quote to perform a strategic analysis of radio capabilities and deficiencies at WestCO's current location and at MRDC's location. WestCO Board will need to determine if we want to enter into this contract.

Operations:

- WestCO's average EMD QA average for November: 95.73%, December: 93.93% and for 2017: 94.01%. This meets our established goal of 90%. Beginning January 2018, additional criteria were added. How quickly the EMS call is dispatched is a QA scoring point. All medical calls must be dispatched within 90 seconds or less to achieve a passing QA score.
- WestCO answered San Miguel County Sheriff's Office 911 calls on numerous occasions in December. None of the occurrences had a noticeable impact on operations.

Operating Systems:

- Phone System
 - CenturyLink has received all the system information needed to schedule a software update on WestCO's phone system.
 - GIS data for the E911 maps were updated December 28th, 2018.
- Spillman Maps
 - Spillman maps were updated December 26th, 2017 to reflect recent address changes.
- Outages

- After the City of Montrose made changes to their internet, we were unable to log into text-to-911. After providing TCS with the new IP address, the issue was resolved. We experienced an outage from approximately 12/18/17-12/26/17

Community Involvement/Education

- WestCO participated in the Heroes for Kids in December 2017. 22 children enjoyed a breakfast at McDonalds and \$150 shopping spree at Target.
- WestCO will be presenting to the Montrose Police Citizen's Police Academy in March 2018.

Personnel:

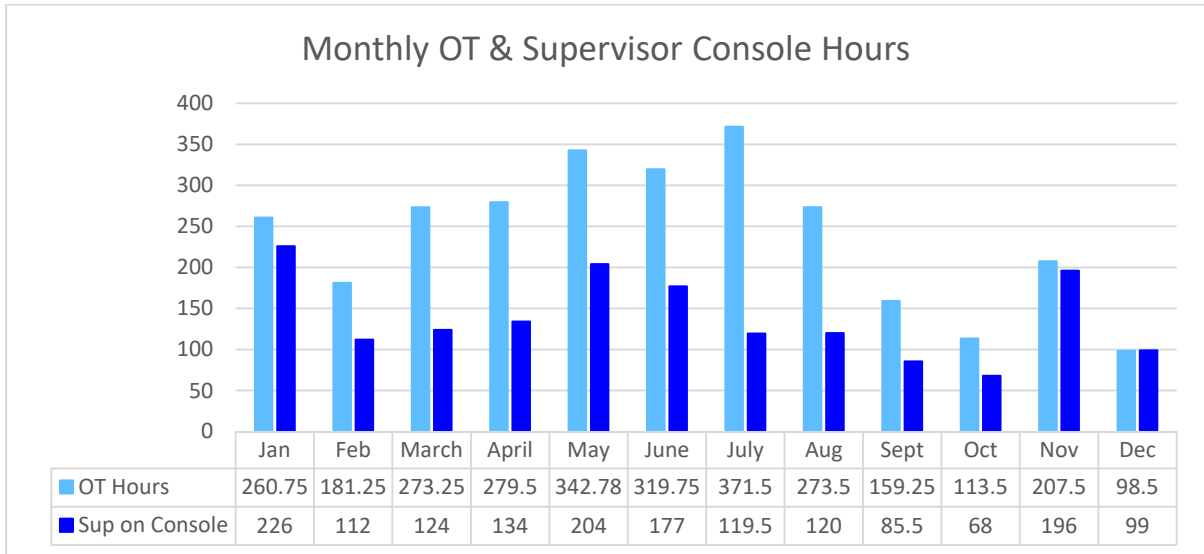
- Training
 - CTO – One telecommunicator successfully completed training. We now have three telecommunicators in the Program.
 - Continuing Education
 - Ongoing *APCO Public Safety Communication Monthly Continuing Education Trainings* and the monthly *Police Legal Sciences* training.
 - Two individuals completed their APCO CTO recertification.
 - Upcoming/Future Training needs
 - APCO Telecommunicator for everyone that has not completed the course. At this time we have five telecommunicators that need to be scheduled.
 - CPR – Many WestCO employees need re-certified in 2018.

	CTO Hours	Cont. Education Hours
<i>January</i>	368	128.5
<i>February</i>	272	50.5
<i>March</i>	176	145
<i>April</i>	40	93
<i>May</i>	182	255
<i>June</i>	444	39
<i>July</i>	482.5	93.1
<i>August</i>	466	73.9
<i>September</i>	408	50
<i>October</i>	685.5	109.2
<i>November</i>	360	251.5
<i>December</i>	399.5	45
TOTALS	4283.5	1334.7

- Staffing
 - WestCO has one position open and two over-hire positions available. The job announcement is posted.

	Budgeted	Filled	Vacant
<i>Administration (FTE)</i>	1	1	0
<i>Operations: Supervisor (FTE)</i>	2	2	0
<i>Operations: Telecommunicator (FTE)</i>	12	11* <i>*Three in training</i>	3* 2 Over hire positions

- We are in the recruitment process for one full time position and possibly two over-hire positions.

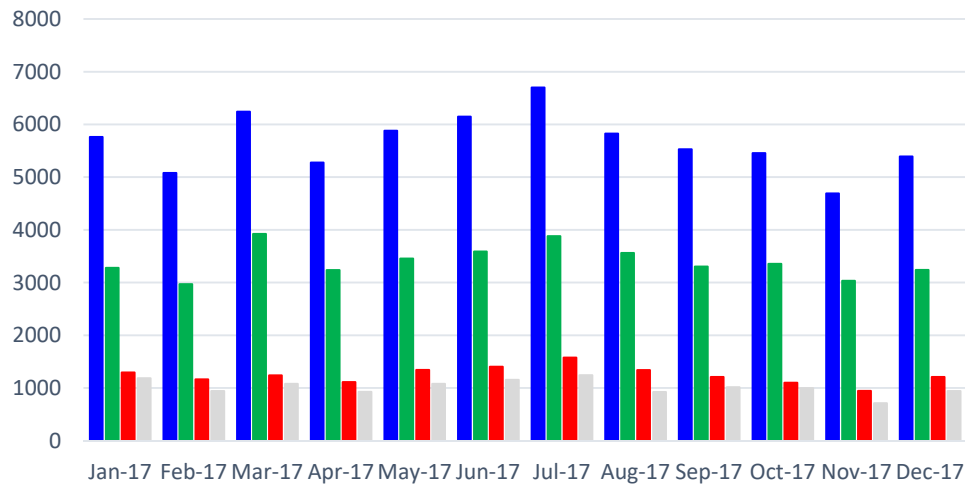


Statistical Data:

CALL VOLUMES

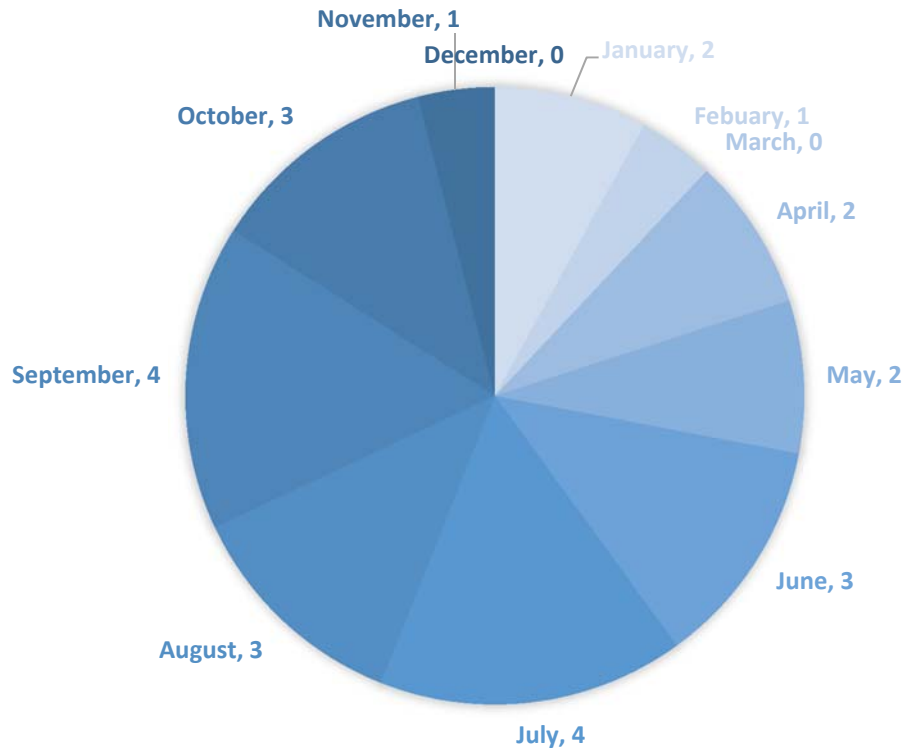
	Non-Emergency	Emergency Calls	Outgoing	Total
<i>January 2017</i>	3281	1295	1187	2482
<i>February 2017</i>	2971	1164	944	5079
<i>March 2017</i>	3924	1240	1080	6244
<i>April 2017</i>	3237	1112	928	5277
<i>May 2017</i>	3456	1344	1081	5881
<i>June 2017</i>	3589	1404	1155	6148
<i>July 2017</i>	3880	1578	1244	6703
<i>August 2017</i>	3562	1341	925	5828
<i>September 2017</i>	3304	1209	1016	5529
<i>October 2017</i>	3357	1102	999	5458
<i>November 2017</i>	3036	945	712	4693
<i>December 2017</i>	3240	1211	943	5394
TOTALS	40,837	14,945	12,214	67,996

2017 WestCO Phone Calls



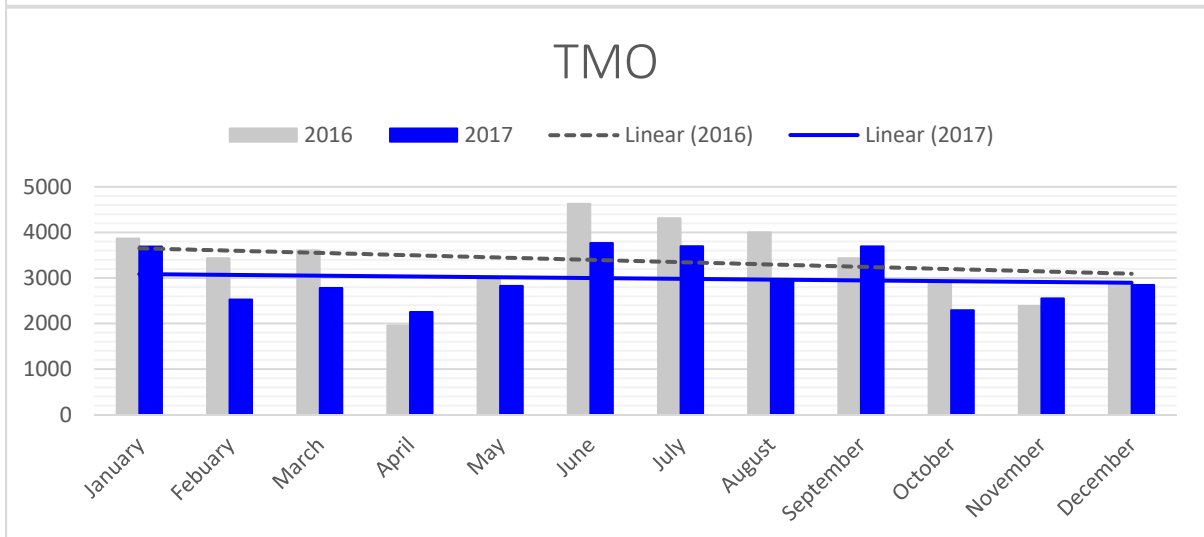
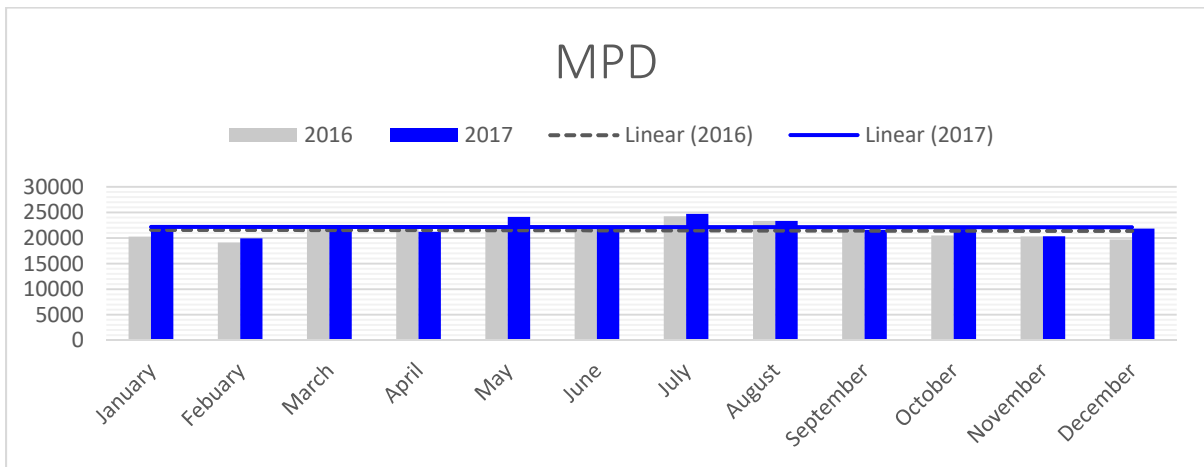
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Total	5763	5079	6244	5277	5881	6148	6702	5828	5529	5458	4693	5394
Non-Emergency	3281	2971	3924	3237	3456	3589	3880	3562	3304	3357	3036	3240
Emergency	1295	1164	1240	1112	1344	1404	1578	1341	1209	1102	945	1211
Outgoing	1187	944	1080	928	1081	1155	1244	925	1016	999	712	943

TEXT TO 911

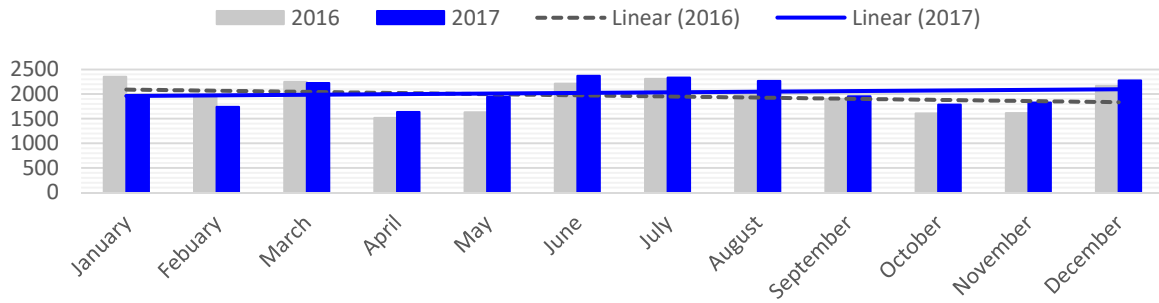


2017 CAD LOG VOLUME

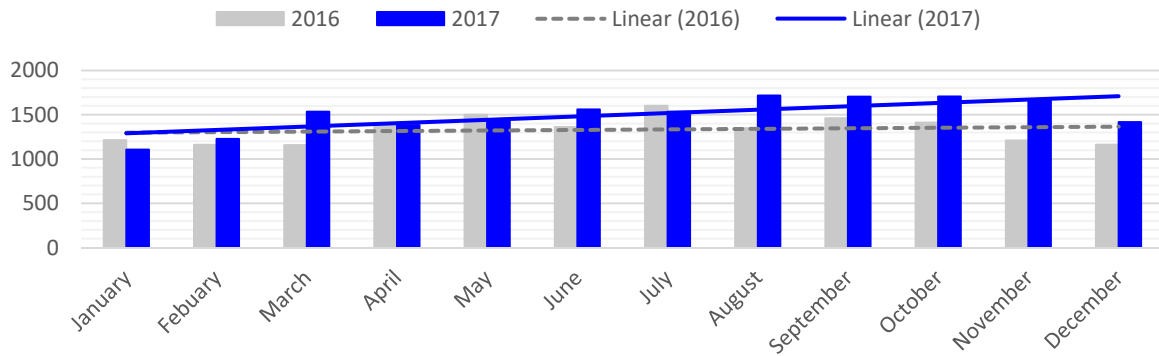
	MPD	TMO	MVPD	OLPD	MFPD	TFPD
<i>January 2017</i>	22082	3691	1973	1106	3458	1045
<i>February 2017</i>	19937	2528	1743	1228	3104	947
<i>March 2017</i>	22534	2780	2226	1535	3499	1042
<i>April 2017</i>	21218	2254	1639	1383	3054	460
<i>May 2017</i>	24126	2825	1945	1438	3342	537
<i>June 2017</i>	22206	3768	2373	1561	3303	986
<i>July 2017</i>	24720	3699	2335	1535	3548	1118
<i>August 2017</i>	23341	2938	2268	1717	3436	1031
<i>September 2017</i>	21593	3694	1957	1705	3120	1316
<i>October 2017</i>	21761	2294	1787	1707	3209	798
<i>November 2017</i>	20334	2553	1830	1657	2965	729
<i>December 2017</i>	21863	2849	2277	1418	3708	1074
TOTALS	265,715	35,873	24,353	17,990	39,746	11,083



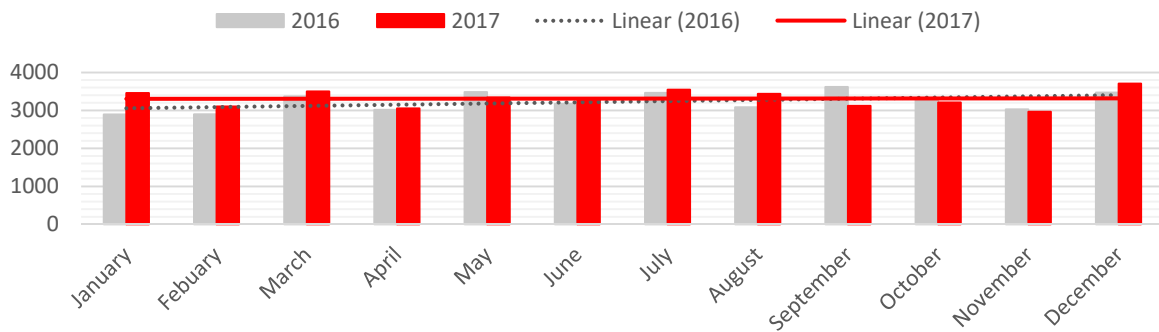
MVPD



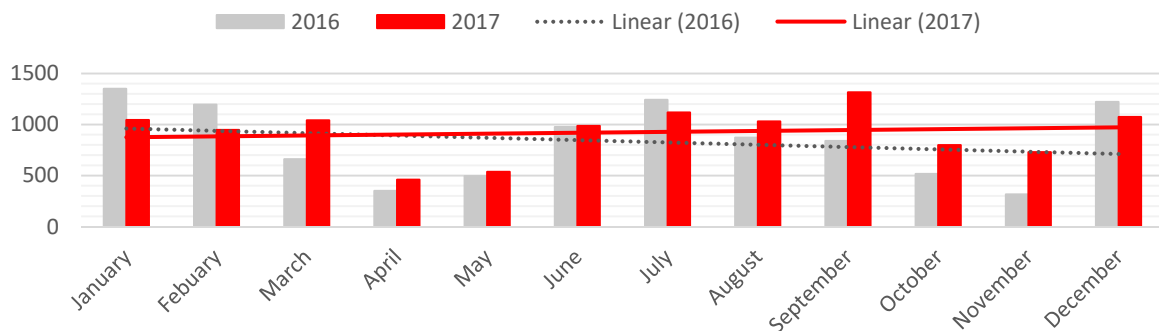
OLPD



MFPD



TFPD

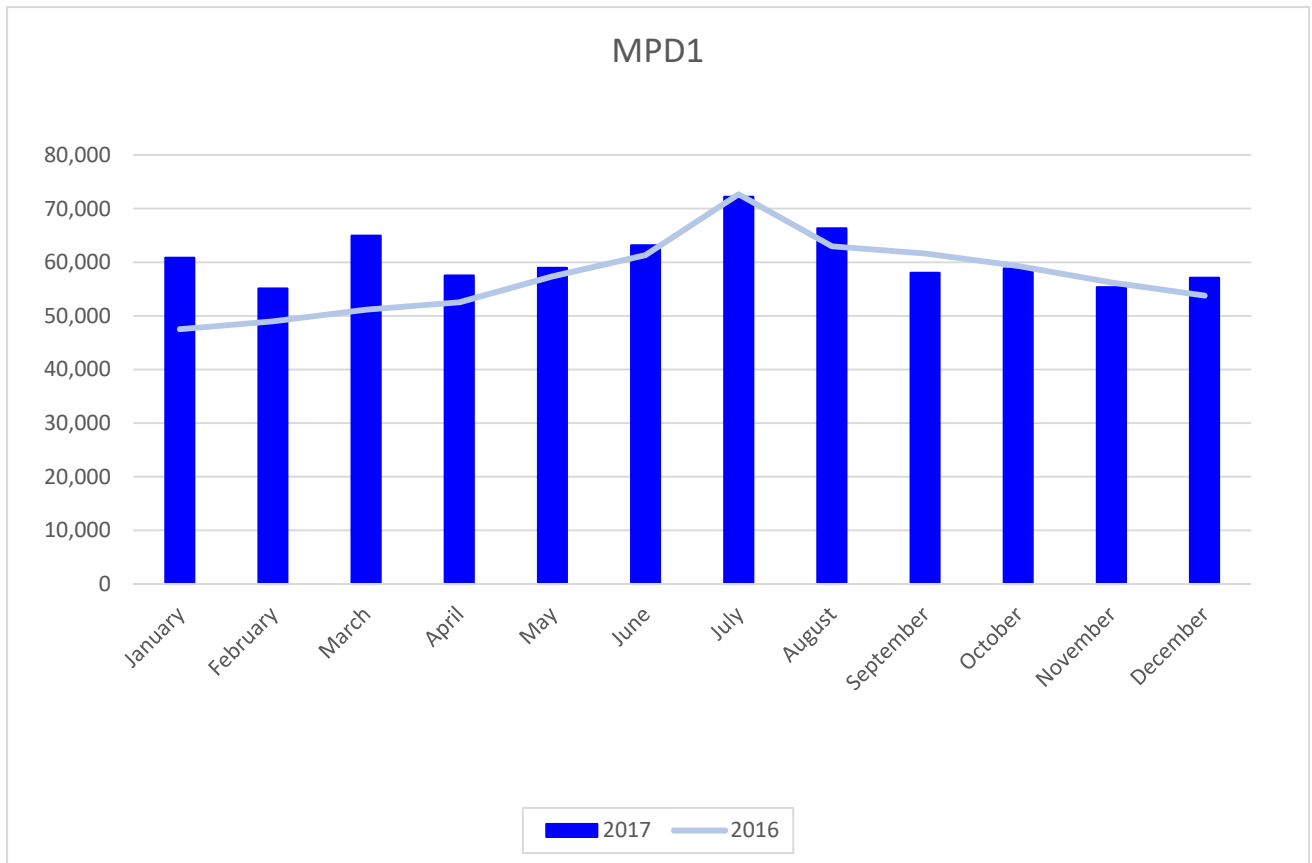


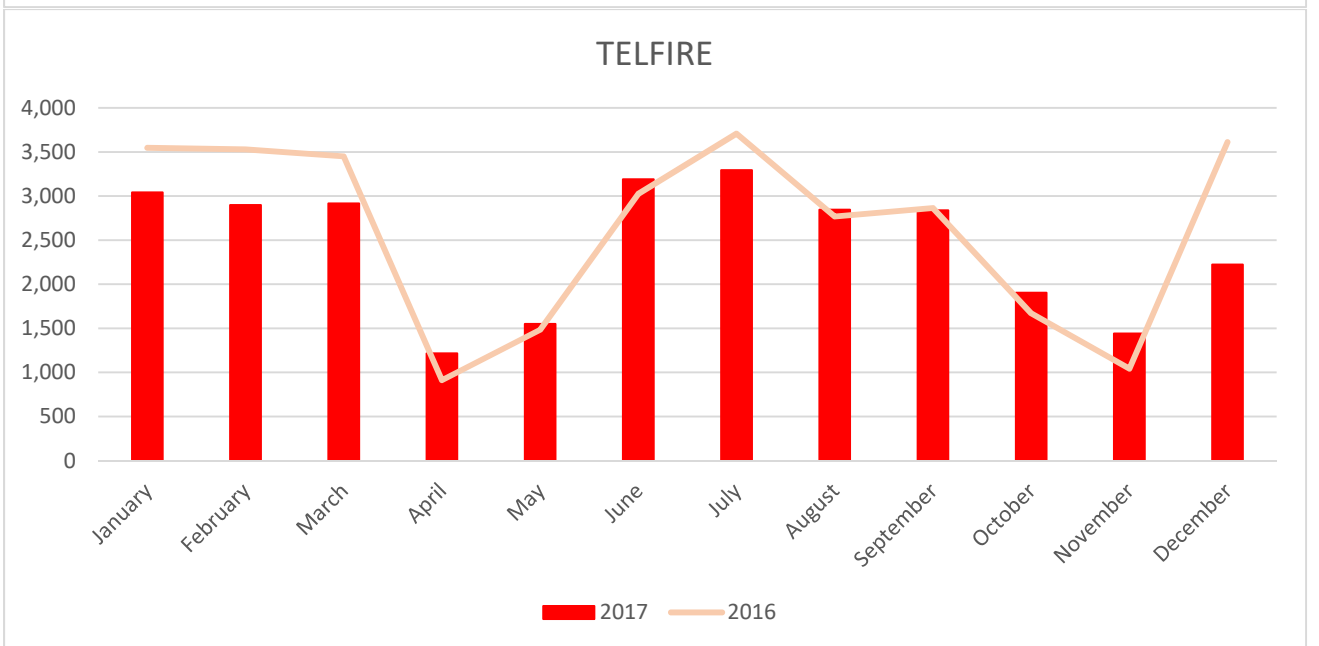
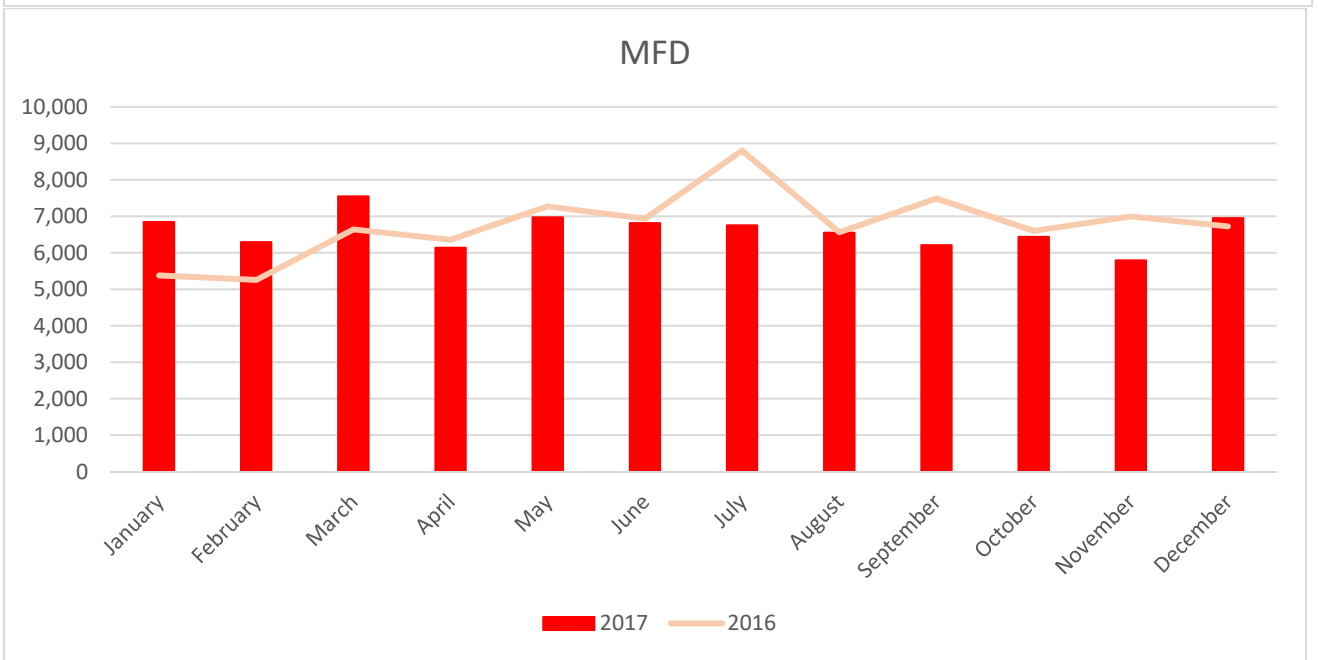
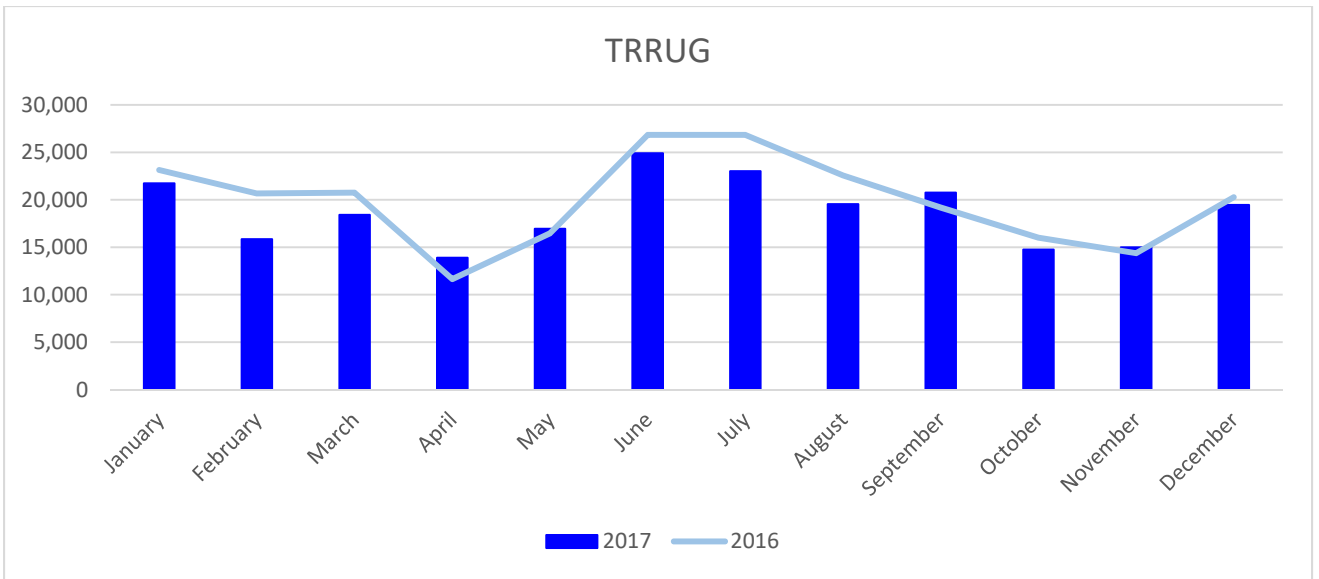
2017 CAD INCIDENT VOLUME (Including Phone Reports)

**Individual agency CAD incident details (incident location, time call received, notification time, en-route time, time of arrival at scene, and time back in service) provided upon request.

	MPD	TMO	MVPD	OLPD	MFPD	TFPD
<i>January 2017</i>	2125	607	409	199	381	153
<i>February 2017</i>	1989	425	353	233	341	114
<i>March 2017</i>	2250	457	494	301	394	146
<i>April 2017</i>	2083	307	297	294	335	69
<i>May 2017</i>	2468	423	366	292	359	75
<i>June 2017</i>	2258	606	467	281	349	139
<i>July 2017</i>	2556	649	442	269	341	136
<i>August 2017</i>	2428	522	422	313	330	119
<i>September 2017</i>	2035	606	311	324	313	129
<i>October 2017</i>	2129	370	251	303	342	80
<i>November 2017</i>	1962	366	271	285	308	70
<i>December 2017</i>	2044	423	402	223	370	120
TOTALS	26,327	5,761	4,485	3,317	4,163	1,350

2017 Radio Push to Talk





Financial Update:

- 2017
 - December's Financial Report is attached. Please note that these are not yearend figures nor do they give a complete accounting for all outstanding expenditures.

Industry Updates: For a list of relevant federal proceedings, please see www.co911rc.org

- I'm attending the PUC Advisory Task Force Meeting and the PUC 9-1-1 Commissioner's Information Meeting on January 18th, 2017. The Commissioner's meeting is intended to discuss, among other things, the implementation of the Commission's New 9-1-1 Rules.
- PUC Proceedings:
 - 17A-0695T – Airbus DS application to become a BESP. Have a proposed procedural schedule.
 - 17AL-0487T – CenturyLink NG9-1-1 Tariff: Weekly settlement discussions continue. CL is in the process of changing the language in the proposed tariff, a settlement terms agreement, and a high level NG9-1-1 future plan document. Full Commission Decision is expected by August 17, 2018.
 - 17R-0488T – 9-1-1 Rulemaking – Final version of the rules was adopted by the Commission on November 29, 2017. They do not go into effect until after they have been published in the Colorado Register.
 - 17A-0424T – Tracfone ETC – Application was withdrawn.
- Federal Legislation – Several bill before the House and the Senate that will impact 9-1-1, ranging from funding to how 9-1-1 calls are handled.
- Colorado Legislation – the General Assembly reconvened on January 10, 2018. There are already some Bills that are of interest to Public Safety:
 - SB 59 – Grant program to create a statewide information sharing system for law enforcement.
 - HB 1059 – Bill making it illegal not to summon emergency assistance.
 - HB 1061 – Bill that would prohibit encryption of police radio channels with the exception of tactical channels.

**REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017**

Account Number	Account Description	December	2017 YTD	Budget	Unexpended	%
	BEGINNING FUND BALANCE 1/1/17		\$ 282,401.01			
	REVENUES					
620-4600-600-000	SALES OF SUPPLIES	\$ -	\$ 25.00	\$ -	\$ (25.00)	
620-4600-690-000	CIRSA REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	
620-4950-932-000	CONTRIBUTING AGENCIES	\$ -	\$ 1,056,345.96	\$ 1,056,346.00	\$ 0.04	100.0%
620-4950-935-000	SPECIAL EVENTS	\$ -	\$ -	\$ -	\$ -	
620-4950-940-000	OUTSIDE CONTRIBUTIONS	\$ -	\$ 256,485.49	\$ 220,210.00	\$ (36,275.49)	116.5%
	TOTAL FUND REVENUE	\$ -	\$ 1,312,856.45	\$ 1,276,556.00	\$ (36,300.45)	102.8%
	EXPENDITURES					
620-8050-111-000	SALARIES AND WAGES FULL TIME	\$ 56,307.70	\$ 610,556.08	\$ 690,500.00	\$ 79,943.92	88.4%
620-8050-113-000	TEMPORARY WAGES	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
620-8050-114-000	PERFORMANCE INCENTIVE BONUS	\$ -	\$ 35,796.68	\$ 14,860.00	\$ (20,936.68)	240.9%
620-8050-115-000	CTO - COMMUNICATION TRAINING	\$ 933.72	\$ 7,867.90	\$ 6,000.00	\$ (1,867.90)	131.1%
620-8050-116-000	STIPENDS	\$ 324.84	\$ 3,681.52	\$ 3,900.00	\$ 218.48	94.4%
620-8050-121-000	OVERTIME	\$ 3,280.52	\$ 88,911.92	\$ 45,000.00	\$ (43,911.92)	197.6%
620-8050-141-000	FICA CONTRIBUTION	\$ 4,377.16	\$ 55,686.78	\$ 58,925.00	\$ 3,238.22	94.5%
620-8050-142-000	401A CONTRIBUTION	\$ 3,480.76	\$ 39,410.97	\$ 55,240.00	\$ 15,829.03	71.3%
620-8050-144-000	MEDICAL, DENTAL, LIFE INSURANC	\$ 11,067.55	\$ 124,414.90	\$ 193,612.00	\$ 69,197.10	64.3%
620-8050-145-000	WORKER'S COMP INSURANCE	\$ -	\$ 2,361.00	\$ 2,242.00	\$ (119.00)	105.3%
620-8050-148-000	DISABILITY INSURANCE	\$ 176.95	\$ 1,713.83	\$ 2,002.00	\$ 288.17	85.6%
620-8050-150-000	HSA CONTRIBUTION	\$ -	\$ 1,200.00	\$ 2,800.00	\$ 1,600.00	42.9%
620-8050-210-000	OFFICE SUPPLIES	\$ 63.49	\$ 545.43	\$ 1,500.00	\$ 954.57	36.4%
620-8050-211-000	POSTAGE	\$ 10.64	\$ 86.64	\$ 250.00	\$ 163.36	
620-8050-212-000	PRINTING	\$ 54.74	\$ 809.11	\$ 2,700.00	\$ 1,890.89	
620-8050-221-000	OPERATING SUPPLIES	\$ 40.54	\$ 240.37	\$ 750.00	\$ 509.63	32.0%
620-8050-222-000	UNIFORMS	\$ -	\$ 1,756.67	\$ 1,875.00	\$ 118.33	
620-8050-332-000	DUES/MEMBERSHIP/SUBS	\$ -	\$ -	\$ 3,225.00	\$ 3,225.00	
620-8050-344-000	COMMUNICATIONS	\$ 1,305.32	\$ 14,045.25	\$ 24,000.00	\$ 9,954.75	58.5%
620-8050-353-000	PROFESSIONAL/CONTRACT SERVICES	\$ 285.82	\$ 75,707.82	\$ 85,000.00	\$ 9,292.18	89.1%
620-8050-370-000	TRAINING/CONFERENCE/TRAVEL	\$ 1,984.69	\$ 11,458.12	\$ 10,000.00	\$ (1,458.12)	114.6%
620-8050-371-000	MEETING EXPENSE	\$ -	\$ 1,063.02	\$ 1,000.00	\$ (63.02)	106.3%
620-8050-490-000	EMPLOYEE RECOGNITION	\$ 79.34	\$ 222.76	\$ 500.00	\$ 277.24	
620-8050-510-000	INSURANCE	\$ -	\$ 3,521.00	\$ 8,000.00	\$ 4,479.00	
620-8050-530-000	RENTALS	\$ 148.21	\$ 1,630.31	\$ -	\$ (1,630.31)	
620-8050-544-000	EQUIPMENT/FURNITURE <\$5,000	\$ (561.75)	\$ 5,862.84	\$ 6,575.00	\$ 712.16	
620-8050-853-000	EQUIPMENT REPLACEMENT	\$ -	\$ 92,200.00	\$ 46,100.00	\$ (46,100.00)	200.0%
620-8050-944-000	OPERATING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
	TOTAL FUND EXPENDITURES	\$ 83,360.24	\$ 1,180,750.92	\$ 1,276,556.00	\$ 95,805.08	92.5%
	NET REVENUE OVER EXPENDITURES	\$ (83,360.24)	\$ 132,105.53	\$ -		
	ENDING FUND BALANCE 11/30/17		\$ 414,506.54			
630-1010000-000	BEGINNING FUND BALANCE 1/1/17		\$ -			
	REVENUES					
630-4600-690-000	SALES OF SUPPLIES	\$ -	\$ 92,200.00	\$ -		
	EXPENDITURES					
	REVENUES OVER/UNDER EXPENDITURES		\$ 92,200.00			
	ENDING FUND BALANCE 11/30/17		\$ 92,200.00			



QDS Communications, Inc
 15552 E. Fremont Dr. #A101
 Centennial, CO 80112



MOTOROLA
 Authorized Two-Way
 Radio Dealer



Phone: (303) 680-6271 or (888) 680-6277 Fax: (303) 680-6273

Customer	WestCO, Executive Director	Contact	Mandy Stollstrimer
Address	434 S. 1st Street		
City	Montrose	State	CO
ZIP	81402	Email	mstollsteimer@wcrdc.net
Phone	970.249.9110	Fax	

QUOTE

**Dispatch Console
 Consolidation/ Expansion**

QTY	Model / Description	Price Each	TOTAL
Strategic Analysis of County and WestCO Dispatch Centers and offer recommendations for combining			
<i>Preform a strategic analysis of WestCO and County Dispatch Centers and provide recommendations, per your desired outcome</i>			
12 Man Days	Complete both Console equipment inventories, back room equipment, spare equipment inventory.	\$9,120.00	\$9,120.00
*	Identify additional Console equipment required to combine or inlarge dispatch center		
*	Facility reviews and recommendations (based on your needs at time of the study)		
*	Analyze Digital Recorder/s and determine capacity needs and/or compatibility with existing		
*	Analyze Base Station needs to hit Repeaters for multiple agencies		
*	Perform review of network Connectivity and interface requirements		
*	Provide a formal write up of all finding and needs analysis ; to include but not limited to equipment inventory, equipment quotes, and material quotes, location planning		
1	Lodging, Per Diem, Travel (3 days, 2 night) Mike Coleman or Dave Petty		\$690.00
<i>Personnel to be involved with Study: Mike Willey, Hank Halbert, Jon Cryer (if OK'd) Mike Coleman, Dave Petty</i>			

NOTES:

50% of this fee will be credited back if QDS is selected to perform the final work agreed to by WestCO

Consultant: <u>Dave Petty</u>	Sub Total	\$9,810.00
Date: <u>12/18/17</u>	Shipping	
	Tax	Exempt
	TOTAL	\$9,810.00

Customer Signature: _____ Name: _____
 Order # / P.O. #: _____ P.O. Date: _____

Your signature indicates that QDS Communications has your approval to order the equipment listed above.